

National Taiwan Normal University
Precautions for the Use of Electrical Appliances in Outdoor Areas

Amended at the 2016 academic year 22nd Extracurricular Activity Meeting on February 14, 2017

1. These precautions are amended to ensure the student club's safety in the use of electrical appliances in school, preventing the occurrence of disasters.
2. The Precautions are applied to areas under the restriction of 'Outdoor Areas Rental and Manage Guidelines' and the atrium and corridor of the Liberal Arts Building.
3. Student clubs are not allowed to use sockets in the classroom when holding outdoor activities in school.
4. When holding outdoor activities, student clubs should follow these restrictions while using extension cords:
 - (1) Only one socket and one extension cord can be used in each activity, and its maximum electricity load must be 15A. ($A=W/V$, $V=110V$)
 - (2) The cord should be kept dry and should not be stepped on or placed near stoves or other heat sources.
 - (3) The cord should be fixed at a certain place and should not block the path.
 - (4) When abnormal situations happen during use, students should stop using the cord and inform the Extracurricular Activity.
 - (5) If the cord is broken or out of shape, it must not be used and replaced by a new one.
5. When holding outdoor activities, student clubs should follow these restrictions while using electrical appliances:
 - (1) To ensure electrical safety, the demand for electric power (e.g. the number of electric cookers, electric stoves, electric pots, microwaves, hair dryers, or other high electricity consumption appliances) should be listed clearly in the activity plan and used under the restrictions after approved by the Office of General Affairs.
 - (2) Electrical specifications and manual should be read before use.
 - (3) When abnormal situations happen during use, students should stop using the electrical appliance and inform the Extracurricular Activity.
6. If the application of the activity is not completed or electrical appliances are not being used according to the approval of the Office of General Affairs, and not improved after advised, NTNU has the right to stop the activity.

7. If public properties are damaged due to not following the above precautions when holding activities, student clubs should take responsibility and compensate at the price.
8. The Regulations and any amendments thereto become effective after approval by the Extracurricular Office Meeting and ratification by the Vice President for Student Affairs.